



CTT Evaluation Guidelines

To facilitate and to even out the evaluation process, the Crisis Task Team will strictly follow the proposed guidelines and will motivate a positive or negative decision.

The Crisis Task Team will evaluate the following documents:

- The application with its annexes and
- The verification report prepared by the CSO in charge of the application.

The evaluation process may also include a direct interview with the applicant if deemed extremely necessary by the Team itself or strongly recommended by the organisation presenting the case.

While the eligibility preconditions must be always met by the applicant, the guidelines regarding the risk and vulnerability evaluation are intended to be just a tool to ease and guide the process.

Eligibility preconditions (TO PROCEED ALL ANSWERS MUST BE YES)

Is this an individual application?	Yes	No
Is the applicant a member of the LGBTQI+ community or a HRDs?	Yes	No
Is the applicant facing an emergency due to belonging to the LGBTQI+ community or their activism in the field of LGBTQI+ rights?	Yes	No
Has the applicant NOT been granted other funds for the same support requested in this application?	Yes	No

Risk assessment

Objectively evaluating the risk is crucial to understand the credibility of the applicant and to understand the needs connected to the application. Some risks cannot be avoided through the emergency community-based fund and should instead be reported to other authorities. In other cases, the applicant could be guided towards other possible options if it is not an emergency/temporary situation, but it is a structural and permanent one. Risk can be a relative concept and should be always considered in close relation to the vulnerability situation and subjectivity of the applicant. The same situation can be considered very dangerous for a person while not so scary for another one. Both aspects – the situation itself and the person specificity – must be considered.



Is the situation described by the applicant an objectively dangerous situation?	Yes	No
Is the risk current?	Yes	No
Is the story referred by the applicant internally logical?	Yes	No
Is the story referred by the applicant credible or verifiable?	Yes	No
Is the event likely to happen again?	Yes	No
In case it is not likely, does what happened have potentially serious consequences?	Yes	No
In case the applicant is an activist, are there specific new events that have created the recent risk situation?	Yes	No

Low-income assessment or inability to access personal resources

Low income is not necessarily a requirement but the inability to access other resources must be verified. The following questions are intended also to guide the Team toward the decision of which could be the most helpful and appropriate support. In case the person has already applied for other grants but is still waiting for a response, the approval of the emergency fund can be evaluated if it can work as a temporary measure to sustain the person in the meantime.

Is the applicant in a situation of temporarily homelessness?	Yes	No
Does the applicant have a stable/formal job that is not a risk in the present situation?	Yes	No
If not, is the applicant able to earn money through an informal/unstable occupation that can continue also in the present situation?	Yes	No
Does the applicant have some personal/family resources that can be mobilized for the current situation?	Yes	No
Is the applicant receiving other government funds/grants securing a stream of income (student, social grants, etc)?	Yes	No
Having all considered is the applicant unable to access other resources to face the situation?	Yes	No



Vulnerability assessment

Vulnerability is important to adequately evaluate the risk. The same situation can result as a very different risk depending on the subjective situation of the applicant. The answers shall be used to determine the urgency of the intervention and the priority among different applications presented at the same time or in case of scarcity of funds.

Does the applicant have some specific subjective characteristics that increase/determine the level/impact of the risk? (e.g.: health conditions, pregnancy, age, previous trauma, permanent homelessness, disability, etc)	Yes	No	
If yes, specify:			
Is the applicant facing a situation of poverty/financial instability?	Yes	No	
Is the applicant under criminal investigation?	Yes	No	
Is the applicant facing a serious smear campaign?	Yes	No	
Is the applicant facing marginalization and discrimination from the family or community that is undermining any kind of possible support?	Yes	No	
Is the applicant facing mental health conditions, depression, suicidal impulses?	Yes	No	
Is the applicant a community member without a well-known record as activist who cannot count on relationships at international level?	Yes	No	
Other vulnerabilities? Please specify:			
Having all considered, the level of urgency and priority is:	High	Medium	Low